



Department of Shared Administrative Services
Office of Personnel Management
Reverse a Transaction

Agency / Employee Information

Personnel Number	Business Area	Agency Name	Personnel Area
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Action To Delete (IT0000)

Action	Original Effective Date
<input type="text"/>	<input type="text"/>

Justification / Reason For Action

Authorization

Person Approving Action Deletion	Date
<input type="text"/>	<input type="text"/>