



DEPARTMENT OF TRANSFORMATION AND SHARED SERVICES
OFFICE OF STATE PROCUREMENT

OSP Policy
Cooperative Purchasing

This policy covers the procurement of commodities or services from a cooperative contract. The statutes governing cooperative purchasing are found at Arkansas Code Annotated §§ 19-11-206, 19-11-249, and 19-11-256.

The Office of State Procurement has approved specific cooperative contracts for use by state agencies and public procurement units. These contracts have been reviewed by OSP and have been found to be substantially compliant with Arkansas Procurement Law. These contracts are listed on OSP's [State Contracts webpage](#).

Some cooperative entities make multiple contract awards. However, OSP only approves contracts on an individual basis and does not issue blanket approvals of all contracts offered by a cooperative entity.

Only the contracts listed on the OSP website have been approved as statewide contracts. Cooperative agreements should not be used merely for agency convenience, but when the best interests of the State are served.

According to OSP Rule R1:19-11-249, all cooperative purchasing contracts or agreements must be approved by the OSP Director prior to being entered into by a state public procurement unit.

Arkansas cities, counties, and public school districts are allowed by law to purchase off these Statewide contracts but are not required to do so. These entities function under separate procurement laws that give procurement authority to their respective governing entities.