



Department of Shared Administrative Services
Office of Personnel Management
Classification Realignment Request

Business Area

Department / Agency Name

Requested Effective Date

Legislatively Authorized Title

Class Code

Pay Grade

Requested Title

Class Code

Pay Grade

Position Number

Requested title designated as 21-4-203 critical-need?

A position that is realigned during the interim will stay at the realigned title and can be reevaluated prior to the next session.

Justification for the request (fully explain the need to deviate from the job series)

Department Secretary/Agency Director

Date Approved

Approved

OPM Director/Management Designee

Date Approved

Denied