Transformation and Shared Services
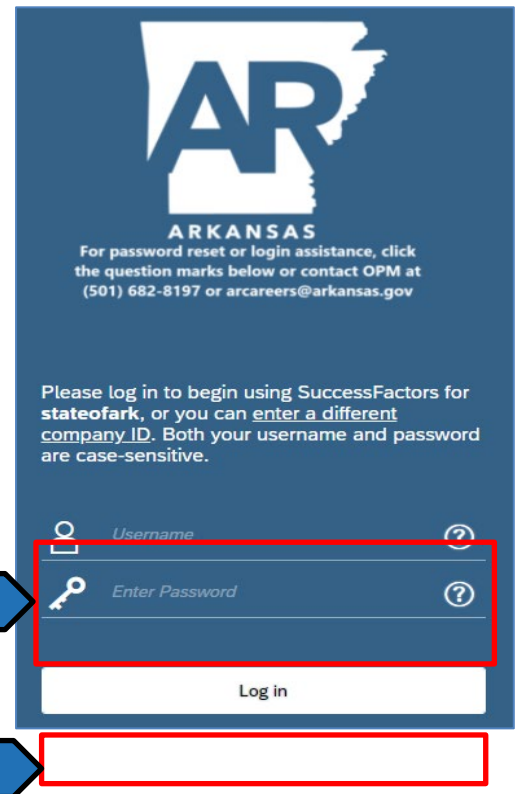**Office of Personnel Management**

Purpose: Use this job aid to log on to MyARCareers.

1. Go to
   https://hcm41.sapsf.com/login?company=stateofark#/login

   NOTE: Save the link to your web browser favorites.

2. Complete the following fields:
   a. **Username:** Usually combination of first initials last name. *(Case sensitive – must be all lower case)*
   b. **Password:**

   NOTE: ARCareers Help Desk: **501-682-1800**

3. Click the **Log in** button.

4. Click the **MyARLearning** tile to access training materials, including MyARCareers training.

AR
ARKANSAS
For password reset or login assistance, click the question marks below or contact OPM at (501) 682-8197 or arcareers@arkansas.gov

Please log in to begin using SuccessFactors for **stateofark**, or you can enter a different company ID. Both your username and password are case-sensitive.

Username

Enter Password

2 a-b

Log in

3

MyARCareers is a tile-based human resource dashboard. Common tiles, listed below, display for all users. Other tiles display when a user is assigned roles for job duty tasks.

- **To-Do** tile displays the recruiting process steps that need the user's attention.
- **MyARLearning** tile houses State and Department learning libraries.
- **My Profile** tile displays the employee personnel information.
- **Org Chart** tile displays the organizational hierarchy.
- **MyARCareers** tile allows internal applicants (active State employees) to maintain a career profile and search and apply for jobs.

Home

To-Do

Take Courses | Take Survey
9 Courses Due Anytime | 1 Survey Due Anytime

My Info

Quick Links | MyARLearning | Mobile Application
| | 4 Activate your device

My Profile | Org Chart
ARKANSAS STATE GOVERNMENT AR | 6 Peers