



Department of Shared Administrative Services

Governor Sarah Huckabee Sanders

Secretary Leslie Fiskens

OFFICE OF STATE PROCUREMENT

P-CARD & T-CARD BILLING CYCLE TIMELINE

This chart shows the P-card and T-card billing cycle dates for FY 2027.

Billing Cycle - The date range for transactions posted to the managing account from which the invoice is based.

Statement Available - When a statement is ready to print on US Bank Access Online.

Allocate - The last day charges can be reallocated in US Bank Access Online.

Download Complete Date - The day the documents are downloaded into AASIS.

Billing Cycle	Statement Available	Last Date to Re-Allocate Charges	Download Complete Date
July 16 - August 17, 2026	August 18	August 21	August 24
August 18 – September 15, 2026	September 16	September 21	September 24
September 16 – October 15, 2026	October 16	October 21	October 26
October 16 – November 16, 2026	November 17	November 21	November 24
November 17 – December 15, 2026	December 16	December 21	December 28
December 16 – January 15, 2027	January 16	January 21	January 24
January 16 – February 15, 2027	February 16	February 21	February 24
February 16 – March 15, 2027	March 16	March 21	March 24
March 16 – April 15, 2027	April 16	April 21	April 26
April 16 – May 17, 2027	May 18	May 21	May 24
May 18 – June 15, 2027	June 16	June 21	June 24

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