

Toll Free: (877) 815-1017

Department of Transformation and Shared Services Employee Benefits Division Post Office Box 15610 Little Rock, AR 72231-5610

http://www.transform.ar.gov/employee-benefits/

Billing Recap For Month of: Agency/District Number: _____ Contribution amount billed (from printout) 1) \$ Adjustments: 2) \$ ARBenefits (017) ARBenefits Refunds (017) 3) \$ _____ 4) \$_____ Life (700) 5) \$ _____ RX (502) 6) \$_____ Other 7) \$ 0.00 Total Difference: (Lines 2-5) 8) \$ 0.00 Total Contribution Due: (Line 1 + Line 6) Overages/shortages: 9) \$ _____ Contribution Overages: Contribution Shortages: 10) \$ 11) \$ 0.00 Total Difference: (Line 9 + Line 10) 12) \$ 0.00 Total Contribution Remitted: (Line 8 + Line 11) A worksheet with explanation for each entry must be attached to this reconcilliation.

Fax: (501) 683-0230