



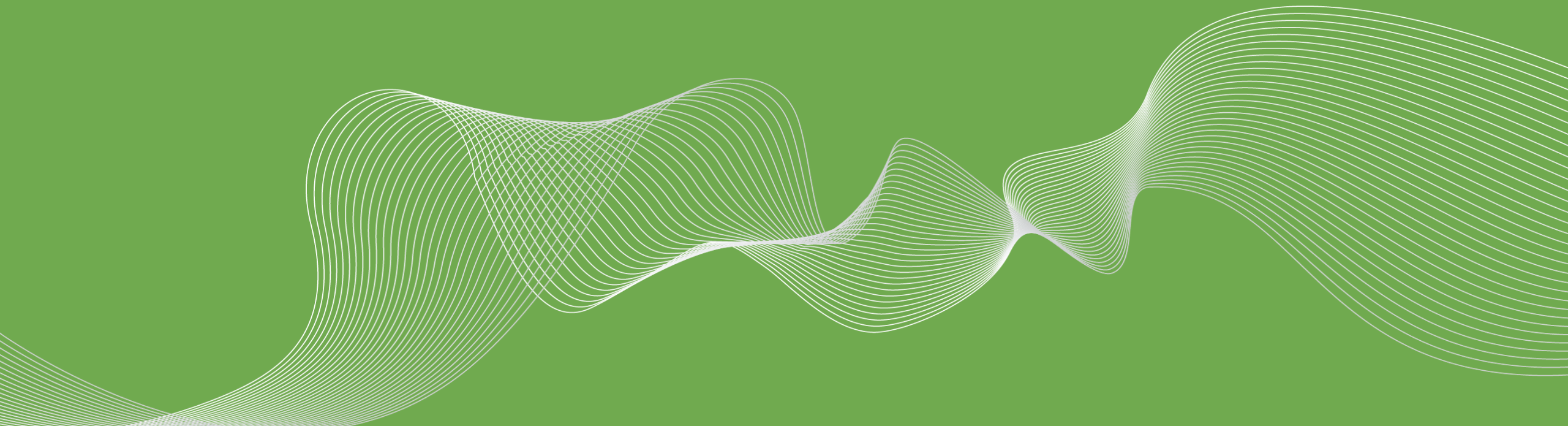
SAP Ariba Supplier Awareness Session 1:

*Department of Shared Administrative Services (SAS)
Office of State Procurement (OSP)*

SAP Ariba Implementation

July 2026

Welcome



Agenda



TOPICS

Welcome

- Meeting Logistics

Discussion Topics

- Project Overview & Timeline
- SAP Business Network – Overview
- SAP Business Network – Basic Navigation
- Supplier Lifecycle and Performance (SLP)
 - Registration Request
 - Registration

Next Steps and Q&A

Meeting Logistics



This session will be **recorded and shared** in case you want to rewatch the session and for those who were not able to make it today



During the session, please **type your questions/comments in the chat**; dedicated Q&A will be provided at identified points throughout the session



Today's discussion is high-level and focused on awareness.



Introductions



Carol Hartman
AR OCM/Training Lead



Jessica Patterson
AR Project Executive

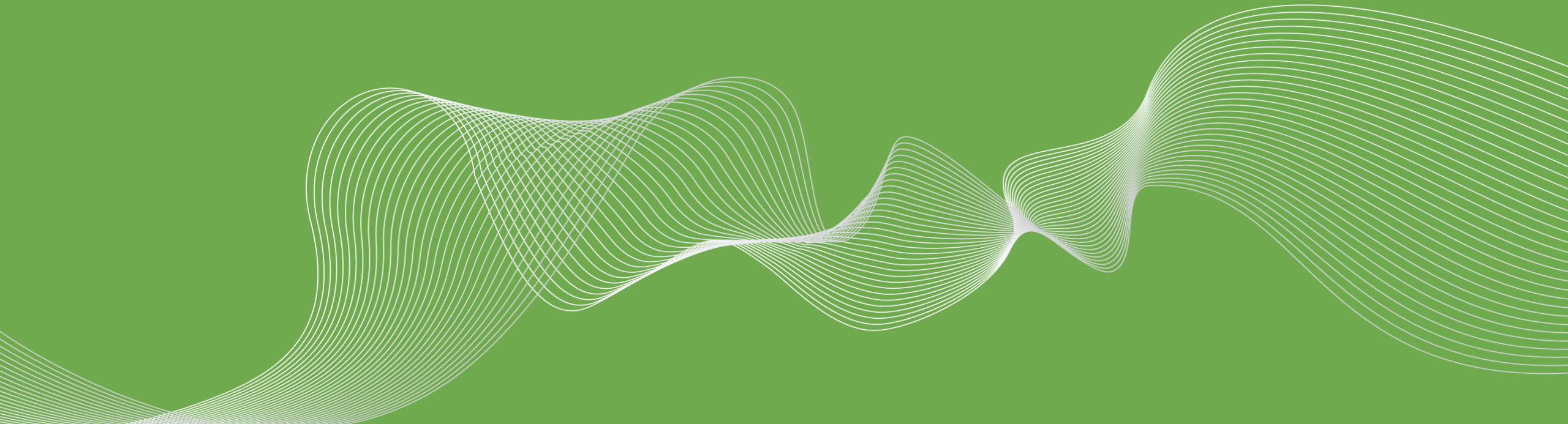


Tanya Freeman
AR Project Lead



Reba Thomas
AR Process SME

Project Overview and Timeline



SAP Ariba Project: Overview

The **State of Arkansas** is focused on providing suppliers with a modern, efficient, and transparent procurement solution that simplifies the process of offering goods and services.

Our **mission** is to support suppliers by leveraging **innovative technology, standardized processes, and data-driven decision-making** that promotes compliance, and fair value for both suppliers and taxpayers.



SAP Ariba Strategic Sourcing Suite

A modern, integrated platform designed to simplify and enhance your experience as a supplier to the State of Arkansas.

The **Strategic Sourcing Suite** includes:

- **Supplier Lifecycle and Performance (SLP):** Efficiently register and manage your profile, qualifications, and performance.
- **Sourcing:** Discover and participate in sourcing events and opportunities with a standardized process.
- **Contracts:** Easily review, negotiate, and manage contracts digitally.

SAP Ariba Project: Scope



MODULE 1: Supplier Lifecycle and Performance Management (SLP) – streamlines supplier management from onboarding to offboarding.

- Uses a strategic, data-driven approach to ensure compliance and minimize risk.
- Promotes ongoing improvement by tracking performance and supporting supplier development.

MODULE 2: Sourcing – equips teams to manage sourcing requests and competitive bidding efficiently.

- Enables invitations to multiple suppliers for participation in sourcing events and solicitations (RFx).
- Built-in analytics to assess supplier proposals based on cost, quality, sustainability, and other key criteria.



**Ariba
Contracts**

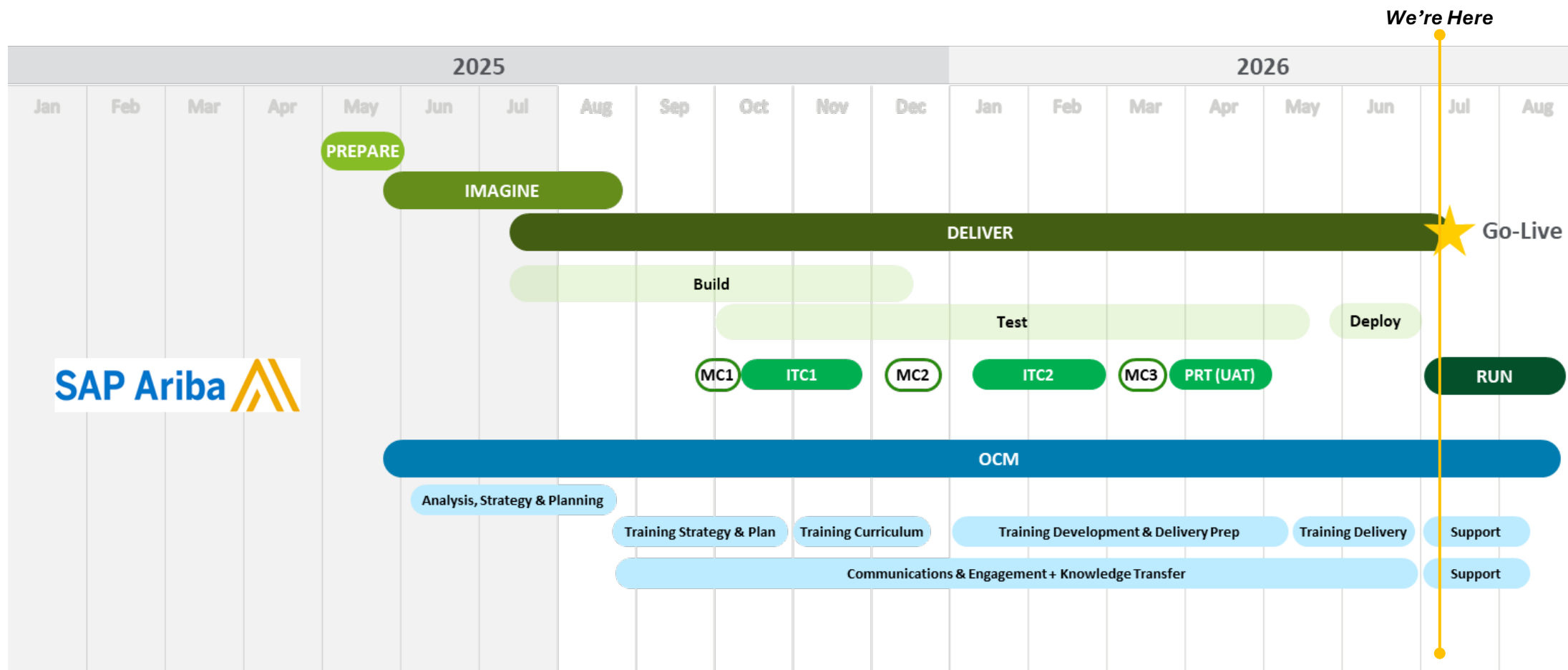
MODULE 3: Contracts – provides a centralized platform for managing supplier agreements, from creation to renewal.

- Automates contract authoring with standardized templates and clause libraries, ensuring consistency and compliance.
- Features built-in workflows and electronic signatures to streamline contract cycles and reduce administrative tasks.

Legend

ITC – Integration Test Cycle **PRT** – Production Readiness Testing (UAT)  Go-Live

MC – Mock Cutover



SAP Ariba Project: Path Forward for Suppliers

Focus of today's discussion



NEAR-TERM ACTIONS *(at Go-Live and shortly thereafter)*

1

Create SAP Business Network Account

Connect with customers, streamline collaboration, and manage transactions in one secure platform

2

Register as Supplier with State of AR

Get set-up for onboarding, bid opportunities, and future transactions with the state



LONGER-TERM ACTIONS *(after Go-Live and beyond)*

1

Participate in Sourcing Events

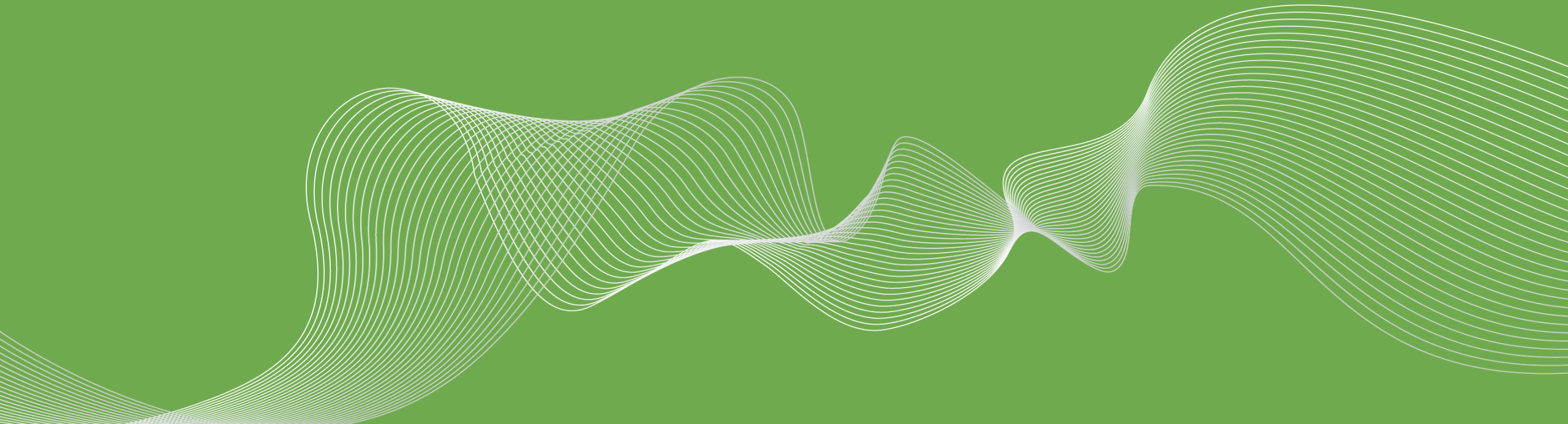
Directly connect to and/or efficiently discover opportunities, respond to sourcing events, and manage bids in one centralized platform

2

Participate in Contracting *(for Awarded Business)*

Manage contract-related activities and collaborate with the State of Arkansas through a centralized digital process

SAP Business Network



SAP Business Network: Introduction

Definition

A **supplier-facing portal** where suppliers *create their account, manage company profile details, and access their SAP Business Network landing page* for ongoing activity and setup.

Purpose

SAP Business Network is used **after supplier self-request approval** to *establish the supplier account, update company information, add product/service categories, and set service locations* before completing registration activities with the State of AR.

Benefits

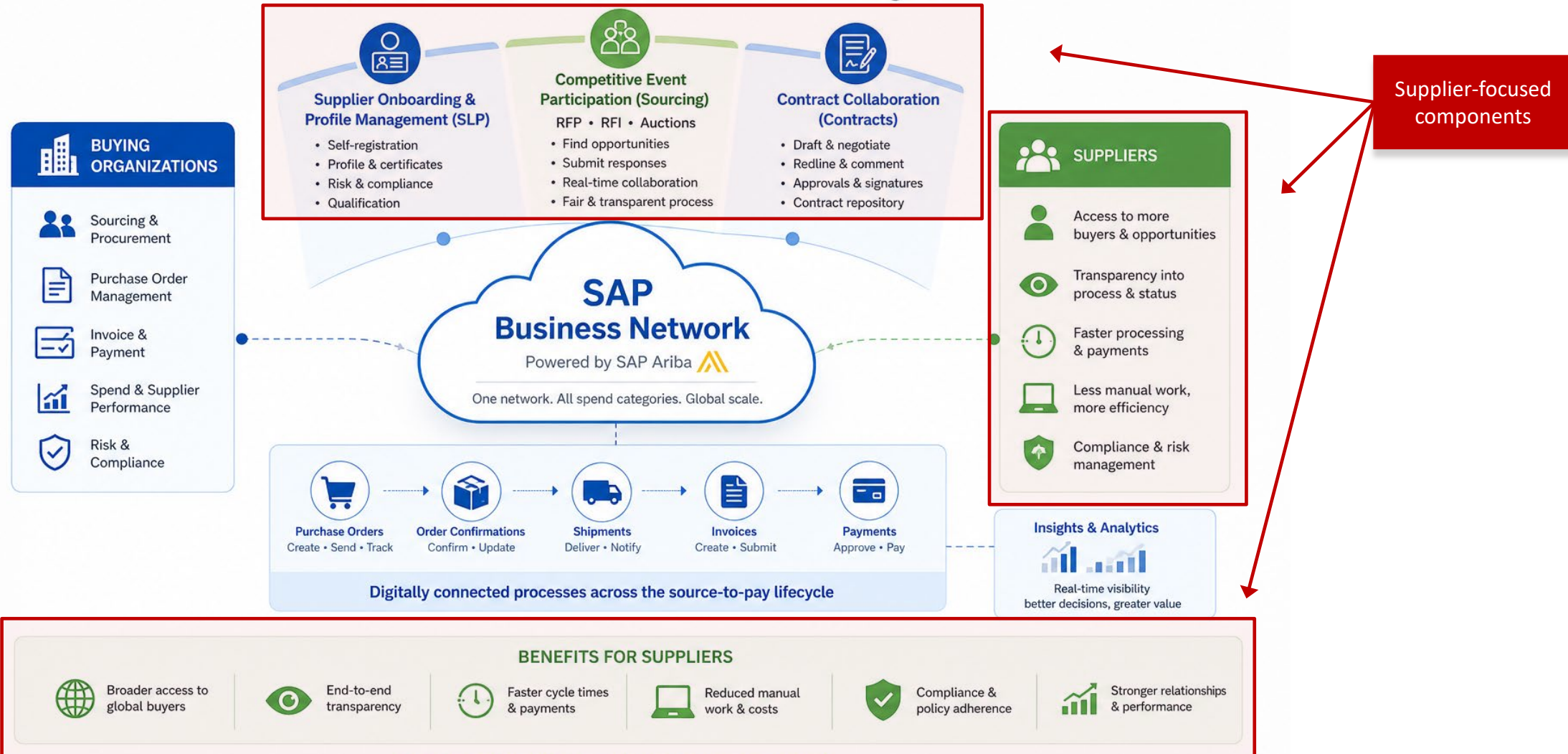
It gives suppliers a more **modern, efficient, and transparent experience**, while supporting *standardized processes, easier navigation, and better access* to strategic sourcing-related resources.

VALUE: SAP Business Network also helps suppliers configure practical account settings such as order email confirmation, payment preferences, notifications, user roles, and tax documentation.

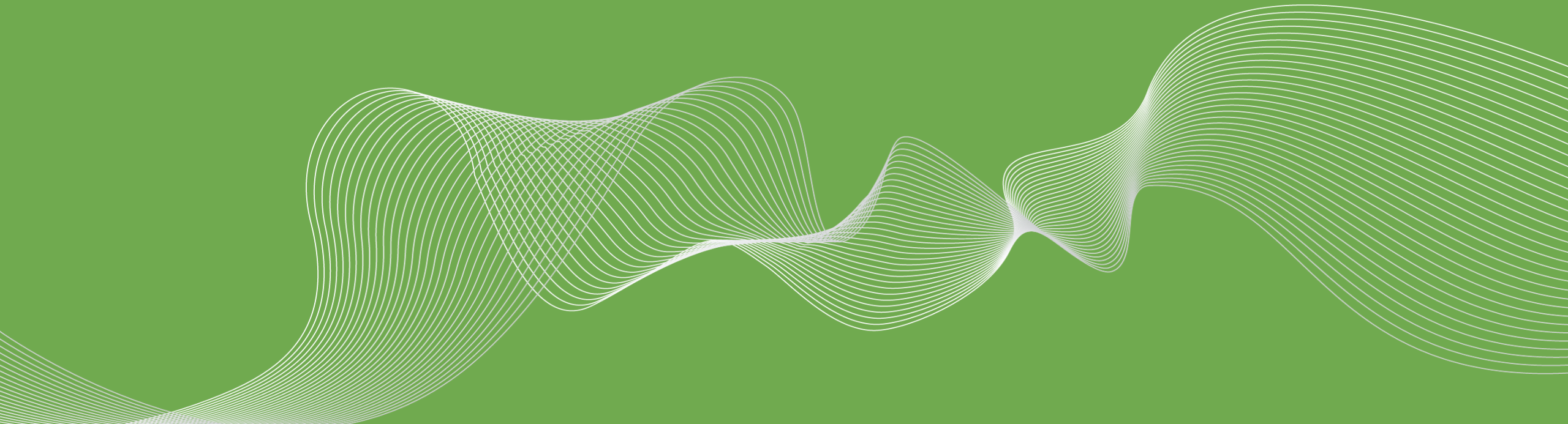
SAP Business Network: Visual

SAP Business Network and SAP Ariba Supplier Collaboration

Connect. Collaborate. Transact. Drive better outcomes together.



SAP Business Network Basic Navigation



SAP Business Network: Basic Navigation (1 of 2)

SAP Business Network is used for ***all supplier activities in SAP Ariba*** and features a homepage with a variety of sections that cater to different user needs.

The screenshot displays the SAP Business Network homepage with the following components and callouts:

- 1. Discovery Tab:** Participate in sourcing events posted by customers. (Callout points to the 'Discovery' dropdown in the top navigation bar).
- 2. Proposals-Questionnaires & Contracts Tab:** Complete initial supplier registration and review, negotiate, and sign contracts. (Callout points to the 'Proposals-Questionnaires & Contracts' link in the 'More' dropdown).
- 3. Announcements, Notifications, Messages, and Help Center:** (Callout points to the top right navigation icons).
- 4. Profile Settings:** Select user initials to open the profile settings menu and view your **Ariba Network ID (ANID)** and **Business Network Organization ID (BNO)**. (Callout points to the user profile dropdown on the right).
- 5. Search Bar:** Search for purchase orders, invoices, remittances, leads. (Callout points to the search bar in the 'Leads' section).
- 6. Setup Actions:** Quick links to common settings, such as configure payment preferences and add roles and users. (Callout points to the 'Setup Actions' section at the bottom).

Setup Actions

- Confirm email for orders
- Configure payment preferences
- Configure notifications
- Add roles and users
- Add product and service categories

SAP Business Network: Basic Navigation (2 of 2)

The SAP Help Center has resources to assist suppliers with navigating and using SAP Business Network for SLP, Sourcing, and Contracts.

The screenshot displays the SAP Help Center interface. On the left is a navigation menu with the following items: Home, Search, Get Support, Contact Support, Documentation, News, and Cloud Status. Three callouts are present: Callout 1 points to the search bar in the main content area; Callout 2 points to the 'Contact Support' link in the navigation menu; Callout 3 points to the 'Documentation' link in the navigation menu. The main content area features a 'Welcome to Help Center' banner with a search bar, a 'News from SAP' section with a featured article titled 'Features in Focus Webinar - Onboarding Shippers to SAP Business Network for Logistics', and three recommendation sections: 'Topics we recommend for you', 'Billing and subscriptions', and 'Managing purchase orders'. Each recommendation section contains a list of links and a 'See More' button. The bottom of the page includes a 'Legal' link.

1 Search Bar
Search the SAP knowledge base to find the answers to your questions.

2 Contact Support
Open and manage a support case/ticket directly with SAP.

3 Documentation
This section offers product documentation, release updates, tutorials, and other resources.

SAP Help Center

Home
Search
Get Support
Contact Support
Documentation
News
Cloud Status

Welcome to Help Center
Search our knowledge base to get the answers you need

Search

News from SAP

Features in Focus Webinar - Onboarding Shippers to SAP Business Network for Logistics
Jun 29, 2026
See More

Topics we recommend for you

- What are the main feature...
- [SBN on BTP] How do I a...
- Why is my email crashing ...

See More

Billing and subscriptions

- [SBN on BTP] How do I a...
- Why is my purchase order...
- How do I find the related ...

See More

Managing purchase orders

- Why is my email crashing ...
- Why is my purchase order...
- Why do I receive "Order c...

See More

Legal

Create an SAP Business Network Account

Screenshots:
Account Set-Up
in SAP Business Network

Supplier sign-in

Username

Next

[Forgot username](#)

New to SAP Business Network?

[Register Now](#) or [Learn more](#)

Get ready for a new experience and user interface



SAP Business Network now runs on SAP Business Technology Platform, giving you a new upgraded user interface and a stronger platform to help you grow and connect with more potential customers.

[Learn More](#)



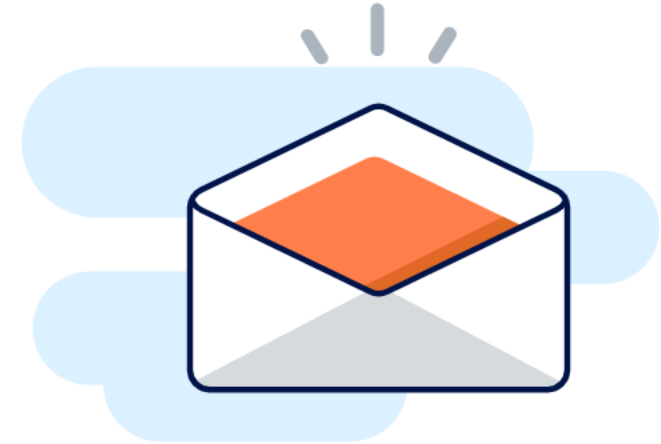
Please provide your email address

To register for SAP Business Network, enter your email below.

Email: *

☐ User consents to store this email ID

Continue





Hello,

Your One Time Password (OTP) is : **714058**

Enter the OTP to start your registration for SAP Business Network.

This OTP is **valid for 30 minutes**. If you do not enter the correct OTP within that time, you may request a new OTP.

Sincerely,

SAP Business Network

You have received this notification because your email address is associated with an SAP Business Network account or was provided by a trading partner on SAP Business Network.

This email may contain trade secrets or privileged, undisclosed, or otherwise confidential information. If you have received this email in error, you are hereby notified that any review, copying, or distribution of it is strictly prohibited. Please inform us immediately and destroy the original transmittal. Thank you for your cooperation.

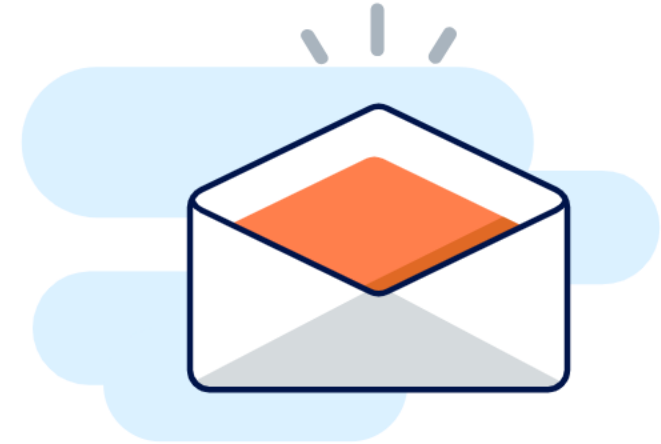
If you need additional SAP support, please access [Help Center](#)

[Copyright](#) | [Privacy](#) | [Legal Disclosure](#)

Enter your One Time Password

Please enter your one time password sent to . Your password expires in 30 minutes.

Continue



Benefits of a business relationship on SAP Business Network

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

3. Grow your business

Get discovered by new customers and unlock new business opportunities

[Learn More](#)

Choose a Data Center

Your account and profile will be created and maintained in the chosen data center

- ☒ USA: Quincy, WA
- ☐ Netherlands: Amsterdam
- ☐ Saudi Arabia: Dammam [Public Sector]

Next

Benefits of a business relationship on SAP Business Network

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

3. Grow your business

Get discovered by new customers and unlock new business opportunities

[Learn More](#)

Choose a Data Center

Your account and profile will be created and maintained in the chosen data center

Note

You can change the selected data center only until the account creation process is completed. To make changes, start the onboarding process again by returning to Data center picker page, where the required Data center can be selected again.

Confirm

Cancel

Benefits of a business relationship on SAP Business Network

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

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Get discovered by new customers and unlock new business opportunities

[Learn More](#)



Business Network

Company Information

Company Legal Name: * [?](#)

Country / Region: *

United States [USA] [?](#)

Address Line 1: * [?](#)

Address Line 2:

Address Line 3:

City: *

State: *

Choose a state [?](#)

Zip: *

Benefits of a business relationship on SAP Business Network

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

3. Grow your business

Get discovered by new customers and unlock new business opportunities

[Learn More](#)

Administrator Account Information ⓘ

Name: *

First Name

Last Name

Email:

☒ Use my email as my user name

Password: *

Repeat Password: *

Business Role: * ⓘ

Choose your primary business role

☐ I have read and agree with the [Terms of Use](#).

☐ I hereby agree that SAP Business Network will make parts of my Personal Data (as defined in the [Privacy Statement](#)) accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings.

Please see the [Privacy Statement](#) to learn how we process personal data.



I'm not a robot



reCAPTCHA

Create account

Benefits of a business relationship on SAP Business Network

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

3. Grow your business

Get discovered by new customers and unlock new business opportunities

[Learn More](#)



We found existing accounts based on the information you entered. Please review.

[Review Accounts](#)

or

[Continue account creation](#)

Review Accounts

Company Name:

Jolly Duck Club

Corporate Email / Domain:

Country:

United States [USA]



i Your company may already have a matching account. Please review the recommended accounts below. *x*

Top recommendations (3)

Duck, Duck, Drone

Best Match

Match Criteria

Email Domain

USA

US-MI

DC Region

DUNS Number

x

✓

x

✓

x

Contact administrator

Duck Duck Rooter LLC

Match Criteria

Email Domain

USA

US-FL

DC Region

DUNS Number

x

✓

x

✓

x

Contact administrator

REBECCA JOLLY

Match Criteria

Email Domain

USA

US-NE

DC Region

DUNS Number

x

✓

x

✓

x

Contact administrator

Other Existing Accounts (17) *✓*

You are almost done

You will soon receive an email confirmation once your account is created. Please wait a moment. The page will automatically redirect once the process is complete.



Dear [REDACTED]

Please find your account information below.

Your account:

Company name: **Jolly Duck Club**

User name: [REDACTED]

Business Network ID: **BNO-**[REDACTED]

ANID: **AN**[REDACTED]

Administrator email: [REDACTED]

Sign in and Explore:

Increase your visibility

Your account requires no additional resources. Simply complete your profile.

Respond to Purchase orders

Manage e-mail notifications of purchase orders.

Send Order Confirmations and Invoices

View and maintain your orders and invoices.

Contract Collaborations

Manage terms and conditions with your customers in legally binding agreements.

[Sign in](#)

Sincerely,

SAP Business Network

Update your company profile

You must provide your products and service categories and ship-to or service locations so that you can be discovered by customers searching for companies like yours.

[Update](#)[Sign Out](#)

Edit Products And Services

✖ Please correct any errors before continuing

✖ **Product and Service Categories** ✖ **Ship-to or Service Locations** Industries

Enter your company's products and services. Postings made by buyers will be matched to you based on the product and service categories you enter below.

Product and Service Categories: *

Selected categories (0)



Edit Products And Services

✖ Please correct any errors before continuing

Product and Service Categories

✖ Ship-to or Service Locations

Industries

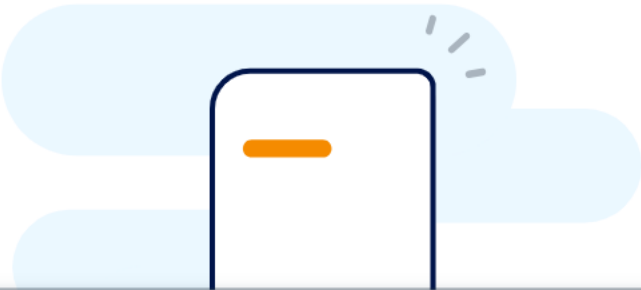
Add the locations your company ships to or serves. Buyers and their postings are matched to you based on the locations in your profile. If you have global capabilities, toggle on "Serve globally". After adding locations, click the building icon to mark locations with a physical presence. The icon will be highlighted when selected.

☐ OFF Serve Globally

Ship-to or Service Locations: *

🏢

Selected locations (0)



Welcome to SAP Business Network

Overview

Open postings
Standard

0

Matched Leads
Standard

0

Setup Actions

Confirm email for orders

Configure payment preferences

Configure notifications

Add roles and users

Add product and service categories

Welcome to SAP Business Network



Set yourself up for success

Your account has everything you need to grow your business on the world's largest business network.

Get started

Review our getting started document to set up your account quickly. >

Learn more

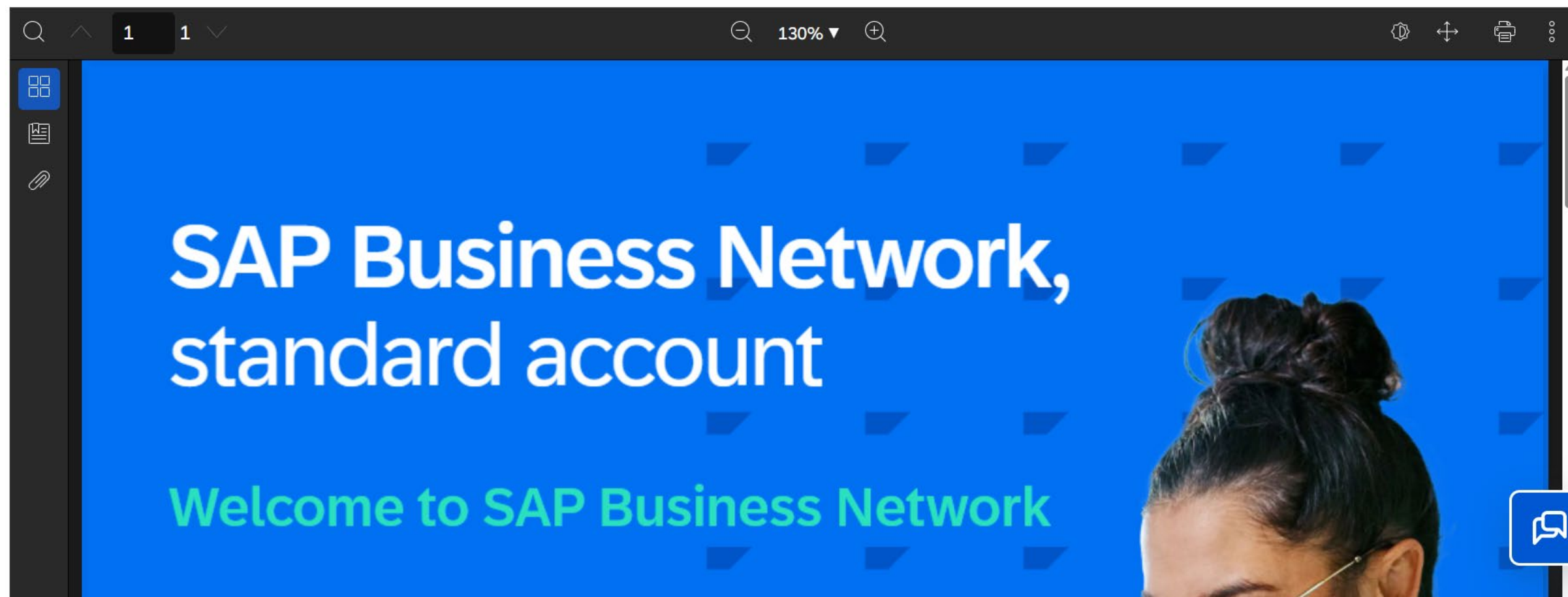
Explore tips to get you through your first transaction and effectively manage your account. >

[Close](#)

Home / SAP Business Network, standard account

SAP Business Network, standard account

Learn more about your standard account of SAP Business Network. Find out how you can use SAP Business Network to grow your business, improve operational efficiencies, and deliver a better experience to your customers. [Download the Document](#)



The SAP Business Network user interface is getting a refresh to align with SAP’s vision of an interconnected, digital-first ecosystem that drives agility and operational excellence. While there is a new layout, the functionality of your account remains the same. See the information and videos below for a quick tour! (Captions available in English, Spanish, Portuguese, French, and German via video Settings menu)

Homepage

You will see the home Dashboard in your SAP Business Network account has a sleek, new look.

Check out this video to see how you can navigate the dashboard, and try it out for yourself!

- You will notice that many of the tabs and functionality have remained the same. You can still switch to other SAP Business Network applications such as **Proposals and Questionnaires** and **Contract Management**.
- While the **Create** button in the upper right corner has a new look, you can still choose the same options based on your customers transaction rules.
- The new **Setup Actions** section will take you directly to different settings configurations such as **Order routing preferences, Payment preferences, Add new users and roles**, and more!



How to Find a Purchase Order

The new SAP Business Network layout allows you to search for purchase



Welcome to SAP Business Network

Leads ▼

By Product



Overview

Open postings
Standard

0

Matched Leads
Standard

0

Enablement Tasks
Standard

0

Invited Leads
Standard

0

Setup Actions

[Confirm email for orders](#)[Configure payment preferences](#)[Configure notifications](#)[Add roles and users](#)[Add product and service categories](#)

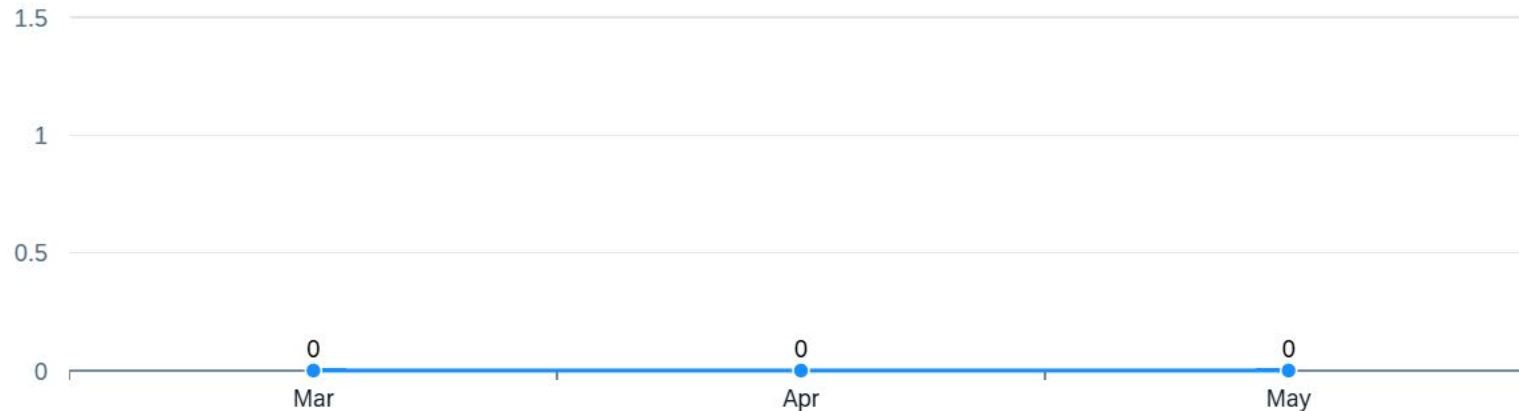
Highlights

Profile Views

0

views

Last 3 months ▼



—●— Line 1

[Learn more about your profile views](#)

For You

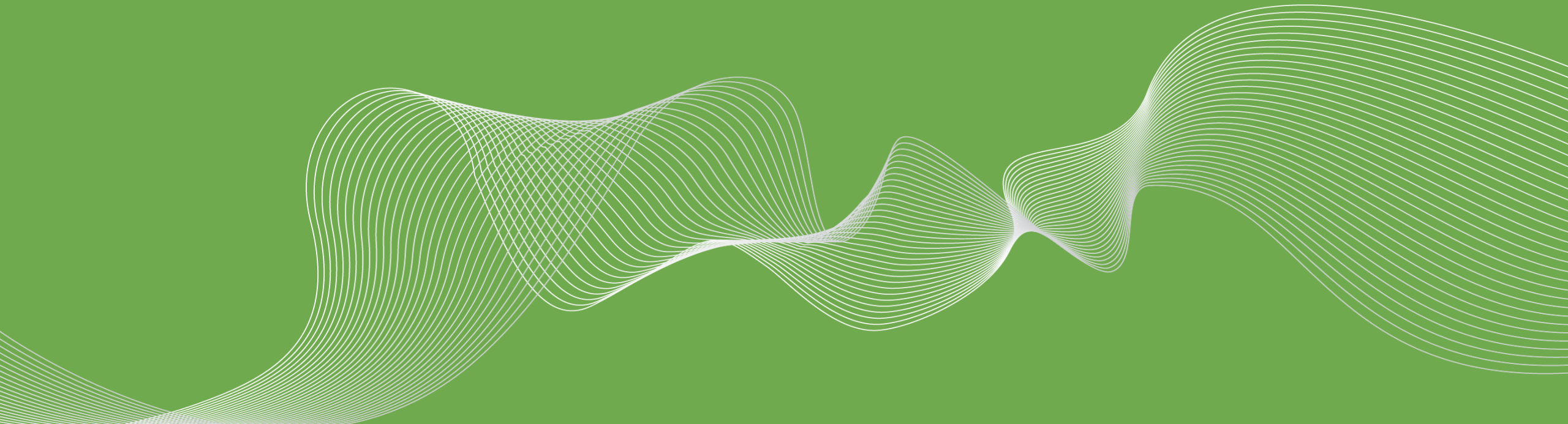
Success starts with a vibrant company profile



Help customers find your business easily with detailed profile information to get matched with new leads and appear in buyer searches.

[Tips to improve your profile](#)[Complete your profile](#)

Supplier Lifecycle & Performance (SLP)

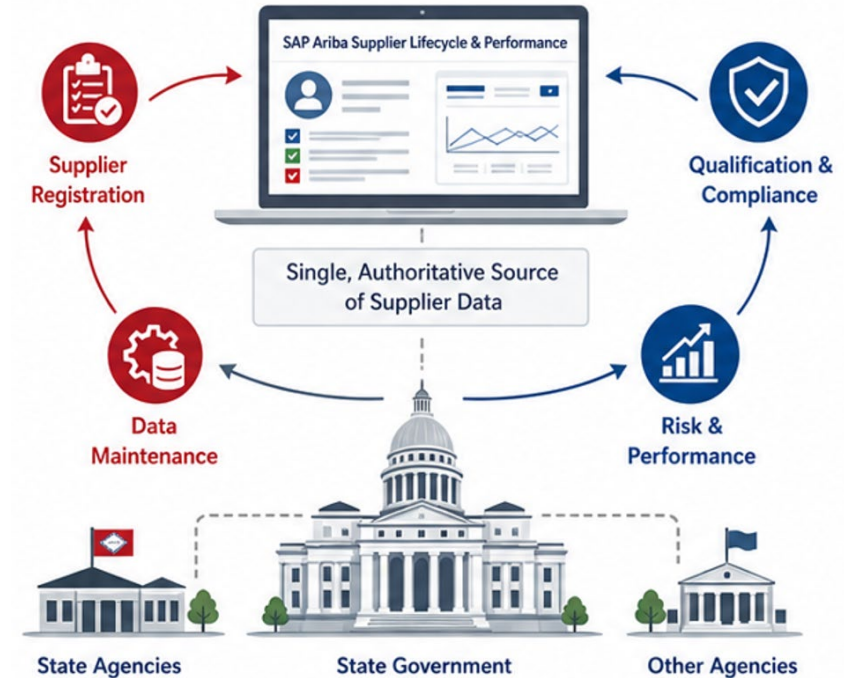


Supplier Lifecycle & Performance (SLP): Introduction

DEFINITION

SAP Ariba Supplier Lifecycle and Performance (SLP) is a solution that helps suppliers *register, manage their information, meet compliance requirements, and engage more efficiently* with the State of Arkansas throughout the supplier lifecycle by::

- ✓ Simplifying supplier registration, onboarding, and ongoing data maintenance so suppliers can *keep information current, reduce administrative effort, and complete required steps more efficiently*.
- ✓ Providing a single, authoritative source of supplier data that can be used across agencies, *improving consistency, visibility, and ease of engagement*.



BENEFITS



Supplier Onboarding Efficiency

Streamlines registration and onboarding, enabling suppliers to get set-up faster and begin working with the state more easily



Compliance & Transparency

Provides clear qualification, compliance, and information requirements, helping suppliers understand expectations, stay aligned, and reduce delays or rework



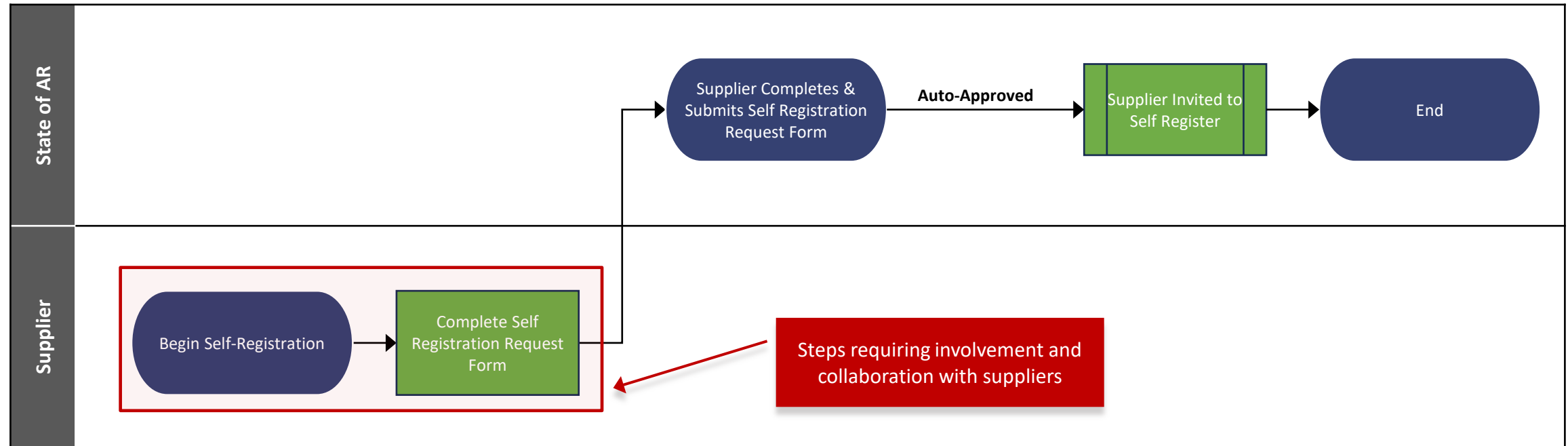
Performance & Relationship Visibility

Gives suppliers better visibility into profile accuracy, compliance status, and performance information, supporting stronger collaboration with state agencies

Supplier Lifecycle & Performance (SLP): Process Flow

The process below outlines **External Supplier Request**.

NOTE: Process shown below is for *new suppliers only* (i.e., those who've never previously done business with the State of AR) and existing suppliers who need to make changes to their current registration with the State.



Request to become a Supplier with the State of Arkansas

Screenshots:
Supplier Request
via State of Arkansas-specific link





I'm not a robot

This site is exceeding [reCAPTCHA Enterprise free quota](#).



reCAPTCHA





Supplier Self-Registration Request Form

▼ 1 General Supplier Information

1.1 What is your purpose of registering today? *

1.2 Individual or Corporation ? *

1.5 Supplier Name * ⓘ

1.6 Supplier Name 2

1.7 Doing Business As.

1.8 Primary Address * ⓘ

+

Street ⓘ

House Number ⓘ

Street 2 ⓘ

Street 3 ⓘ

1.9 Business Phone Number *

1.10 Business Fax Number

▼ 2 Primary Supplier Contact

2.1 Primary Contact First Name *

2.2 Primary Contact Last Name *

2.3 Primary Contact Email *

2.4 Primary Contact Phone Number *

2.5 Contact Location and Communication
Language *

English ▼

▼ 3 Additional Information



Submit

Cancel



Your request for registration as a supplier with State of Arkansas-TEST is complete.

The State of Arkansas-TEST supplier management team will review your request details and make a decision on your request.
Decision will be sent to your email at [redacted]

Supplier Self-Registration Request Form

[Print](#)

▼ 1 General Supplier Information

1.1 What is your purpose of registering today? To receive a contract or purchase order

1.2 Individual or Corporation ? Corporation

1.3 EIN *****[redacted]

1.5 Supplier Name ⓘ Jolly Duck Club

1.6 Supplier Name 2

1.7 Doing Business As.

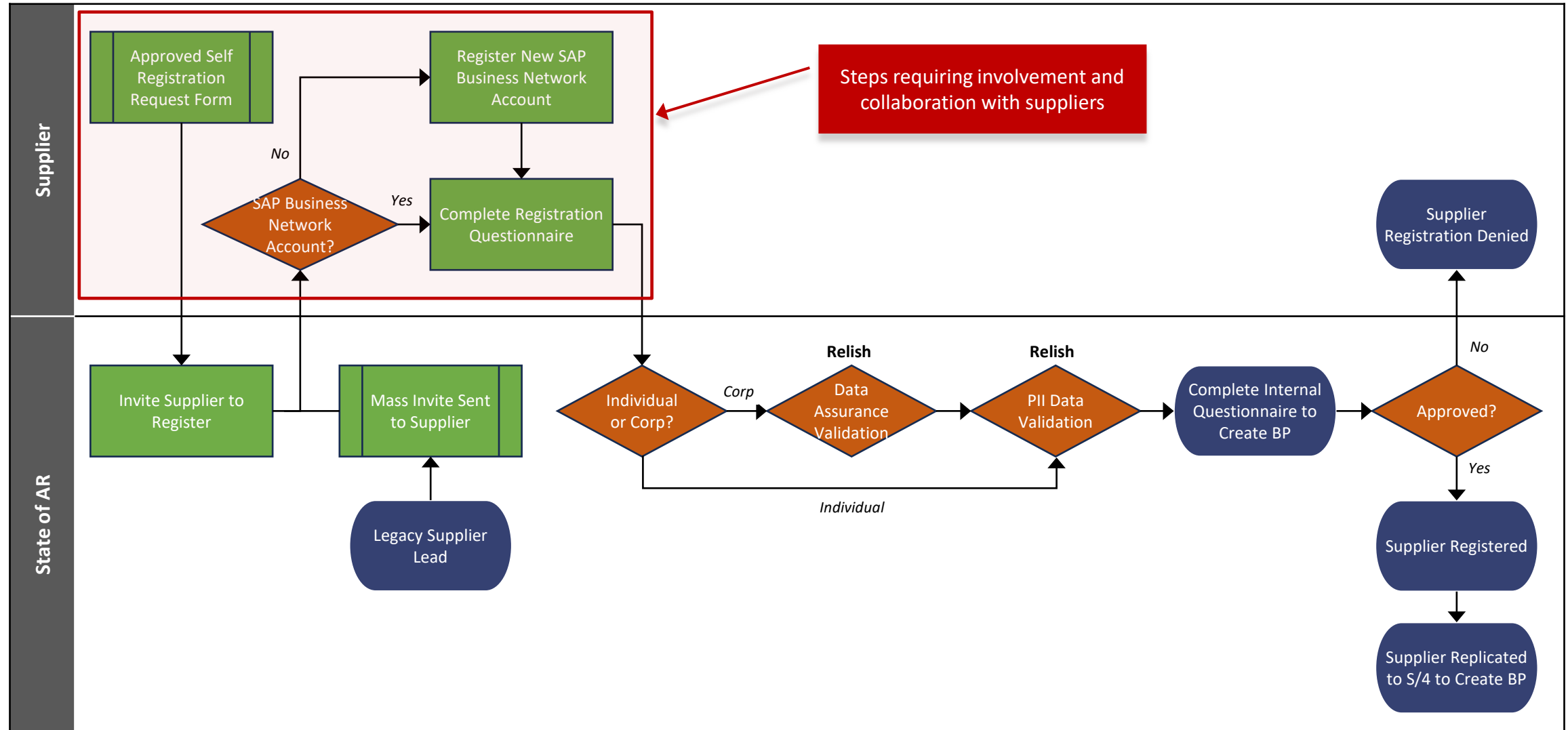
1.8 Primary Address ⓘ
+ Street [redacted]
Postal Code [redacted]



Supplier Lifecycle & Performance (SLP): Process Flow

The process below outlines **External Supplier Registration**.

NOTE: Process shown below is for new suppliers (who've completed the registration request process) AND existing suppliers (i.e., those who've previously done business with the State of AR)



Register to become a Supplier with the State of Arkansas

Screenshots:
Supplier Registration
in SAP Business Network



Invitation: Register to become a supplier with State of Arkansas-TEST - Message (HTML)

FileMessageHelpAcrobatTell me what you want to do

Reply

Reply All

Forward

Share to Teams

Read

Mark Unread

Find

Zoom

Viva Insights

Pronouncelt.

DPN Profiles

IQ

Invitation: Register to become a supplier with State of Arkansas-TEST

A

To

Reply

Reply All

Forward

Tue 6/23/2026 2:44 PM



The image is the official seal of the State of Arkansas. It is a circular emblem with a blue outer ring containing the text "ARKANSAS GOVERNMENT" at the top and "ARKANSAS.GOV" at the bottom, separated by two small white dots. In the center of the seal is a white silhouette of the state of Arkansas, with the letters "AR" in a large, bold, blue font superimposed over it.

The State of Arkansas has invited you to register to become a supplier. Start by creating an account with SAP Ariba Business Network. It's free! The State of Arkansas uses SAP Ariba Business Network to manage its sourcing and procurement activities, and to collaborate with suppliers. If Jolly Duck Club already has an account in the SAP Ariba Business Network, sign in with your username and password. [Click Here](#) to create account now.

Welcome to SAP Business Network

Leads ▼

By Product



Overview

Open postings
Standard

0

Enablement Tasks
Standard

0

Matched Leads
Standard

0

Invited Leads
Standard

0

Setup Actions

Configure notifications

Add roles and users

Add product and service categories

Add ship-to or service locations

Proposals and Contracts

[View Matched Leads \(0\)](#)[Customer requested fields](#)

Customers (1)



State of Arkansas - TEST

Welcome to the **Ariba Spend Management**

site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

[Proposals and Questionnaires](#)[Contracts](#)[Home](#)

Events



Title	ID	End Time ↓	Event Type	Participated
-------	----	------------	------------	--------------

No items

Registration Questionnaires



Title	ID	End Time ↓	Status
-------	----	------------	--------

▼ Status: Open (1)

Supplier Registration Questionnaire	Doc2282488819	7/23/2026 6:43 PM	Invited
---	---------------	-------------------	---------

Qualification Questionnaires



Title	ID	End Time ↓	Commodity	Region	Status
-------	----	------------	-----------	--------	--------



Console

Doc2282488819 - Supplier Registration Questionnaire

Time remaining
29 days 20:43:40

[Event Messages](#)
[Event Details](#)
[Response History](#)
[Response Team](#)

▼ Event Contents

[All Content](#)

1 [General Supplier Inf...](#)

4 [Bank Information](#)

All Content



Name ↑

▼ 1 General Supplier Information

1.1 Individual or Corporation

* Corporation ▾

1.2 Supplier Name ⓘ

* Jolly Duck Club

1.3 Supplier Name 2

1.4 Doing Business As. ⓘ

* [Show More](#)

Street: ⓘ

House Number: ⓘ

Street 2: ⓘ

Street 3: ⓘ

District: ⓘ

1.5 Primary Address. ⓘ

Postal Code: ⓘ

City: ⓘ



All Content

1 General Supplier
Inf...

4 Bank Information

	Postal Code:		<i>i</i>	City:		<i>i</i>
	Country/Region:	United States (US) ▼		<i>i</i> State/Province/Region:	▼	
1.6	Primary Contact First Name	*				
1.7	Primary Contact Last Name.	*				
1.8	Primary Contact Email					
1.9	Primary Contact Phone.					
1.10	EIN.	*				
1.12	1099 Reporting	*	▼			
1.13	Please attach a W-9. <i>i</i>	*	 Test.pdf ▼ Update file Delete file			
1.14	Is Remittance Address Different from Main Address <i>i</i>	*	No ▼			
1.15	Indicate Remittance email address if this is a Remit to address					
4	Bank Information Add Bank Information (0)					
12	Vendor Account Group	*	[VEND] - Vendors - General ▼			

(*) indicates a required field

Submit Entire Response

Save draft

Compose Message

Excel Import



[< Go back to State of Arkansas-TEST Dashboard](#)

Desktop File Sync

Add Attachment

OK

Cancel

Enter the location of a file to add as an **Attachment**. To search for a particular file, click **Browse...** When you have finished, click **OK** to add the attachment.

Attachment: Test.pdf

Or drop file here

OK

Cancel



Diane Lieu (dlieu1@deloitte.com) last visited 23 Jun 2026 12:05:02 PM Jolly Duck Club AN11409312441-T

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[< Go back to State of Arkansas-TEST Dashboard](#)

Desktop File Sync

Save

Cancel

Clicking Save will only **save** your Repeatable Section answers. To **submit** your response, you will need to click Save and then click **Submit Entire Response** on the main screen.

[All Content](#) > 4 Bank Information

Bank Information (0)



Name ↑

No items

[Add Bank Information](#)

(*) indicates a required field



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Name ↑	
	* Bank Type: No Choice ▾ Country/Region: (no value) ▾ Bank Name: Bank Branch: Street: City: State/Province/Region: Postal Code: Account Holder Name: SWIFT Code: Bank Control Key: No Choice ▾
Bank account information	
Is this bank account active?	Unspecified ▾

Add an additional Bank Information

(*) indicates a required field

[< Go back to State of Arkansas-TEST Dashboard](#)

Desktop File Sync

Save

Cancel

Clicking Save will only **save** your Repeatable Section answers. To s

e Response on the main screen.

[All Content](#) > 4 Bank Information

Bank Information (1)

Name ↑

Choose Value for Country/Region

Name

United

Search

Name ↑

United Arab Emirates

Select

United Kingdom

Select

United States

Select

United States Minor Outlying Islands

Select

Done

[Add an additional Bank Information](#)

(*) indicates a required field

[< Go back to State of Arkansas-TEST Dashboard](#)[Desktop File Sync](#)

Console

Doc2282488819 - Supplier Registration Questionnaire

 Time remaining
29 days 20:40:21[Event Messages](#)[Event Details](#)[Response History](#)[Response Team](#)

▼ Event Contents

[All Content](#)1 [General Supplier
Inf...](#)4 [Bank Information](#)

All Content

Name ↑

▼ 1 General Supplier Information

1.1 Individual or
Corporation

1.2 Supplier Name ⓘ

1.3 Supplier Name 2

1.4 Doing Business
As. ⓘ[★Show More](#)

Street*

(*) indicates a required field

✓ Submit this response?

Click OK to submit.

OK

Cancel

Submit Entire Response

Save draft

Compose Message

Excel Import



Console

Doc2282488819 - Supplier Registration Questionnaire

Pending Approval

[Event Messages](#)
[Event Details](#)
[Response History](#)
[Response Team](#)

▼ Event Contents

[All Content](#)

1 [General Supplier Inf...](#)

4 [Bank Information](#)

You have submitted a response to the questionnaire.

All Content



Name ↑

▼ 1 General Supplier Information

1.1 Individual or Corporation

Corporation

1.2 Supplier Name ⓘ

Jolly Duck Club

1.3 Supplier Name 2

1.4 Doing Business As. ⓘ

[Show More](#)

Street:



House Number:



[Compose Message](#)



Proposals and Contracts

View Matched Leads (0) Customer requested fields

Customers (1)




State of Arkansas - TEST





Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.



Proposals and Questionnaires Contracts

Home

Events

Title	ID	End Time ↓	Event Type	Participated
No items				

Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Completed (1)			
Supplier Registration Questionnaire	Doc2282488819	6/23/2026 10:03 PM	Pending Approval

Qualification Questionnaires

Title	ID	End Time ↓	Commodity	Region	Status
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Secure Session Request: PII Information

Hello: [REDACTED]

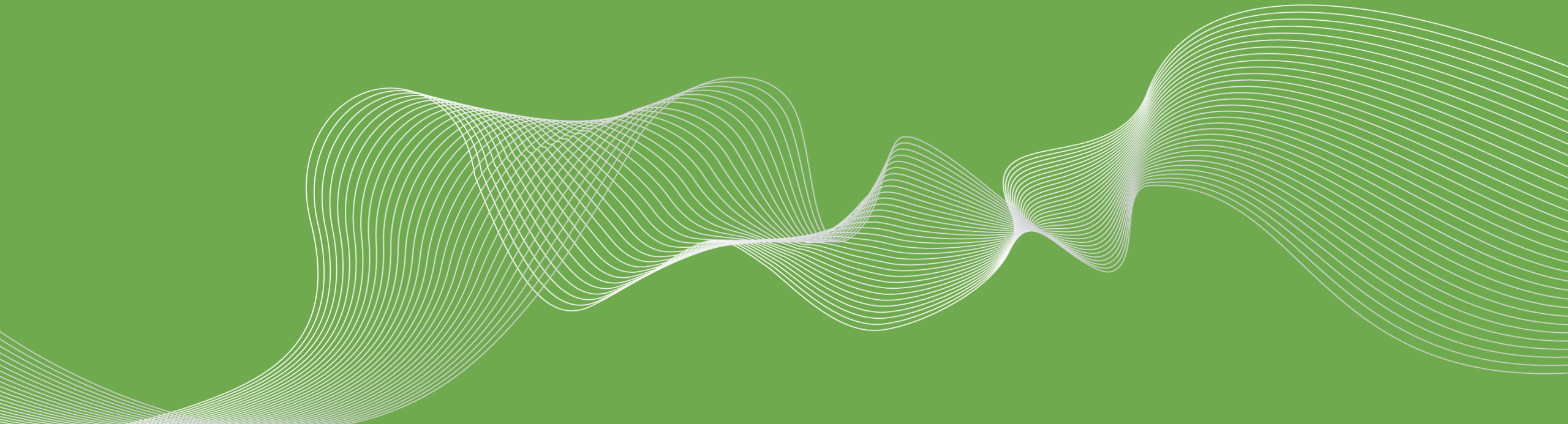
You recently registered as a supplier for State of Arkansas Test and indicated that you had Personally Identifiable Information (PII) as part of your registration.

The link below will take you to a secure session in which we can take your information, validate it and encrypt it to complete your registration process.

Go To PII Form

If you are having any issues with your account, please don't hesitate to contact us by replying to this mail.

Support Resources



Quick Reference Guides (QRGs)

Suppliers can use SAP Ariba **Quick Reference Guides (QRGs)** available on the OSP website and attend **post-Go Live Office Hours sessions** to get help with navigating onboarding, sourcing, and contracts activities in SAP Ariba.

SLP in Ariba for Suppliers

- Supplier **guide to onboarding** in SAP Ariba
- Step-by-step **registration** and approval flow
- SAP Business Network **account setup** and profile completion
- **FAQs, Relish,** and **common issue** troubleshooting

[QRG: SLP in Ariba for Suppliers](#)

Sourcing in Ariba for Suppliers

- Supplier **guide to sourcing** in SAP Ariba
- Find **events**, review **requirements**, and identify key **deadlines** in SAP Business Network
- Build and submit **responses** in SAP Business Network
- **FAQs, notifications,** and **common issue** troubleshooting

[QRG: Sourcing in Ariba for Suppliers](#)

Contracts in Ariba for Suppliers

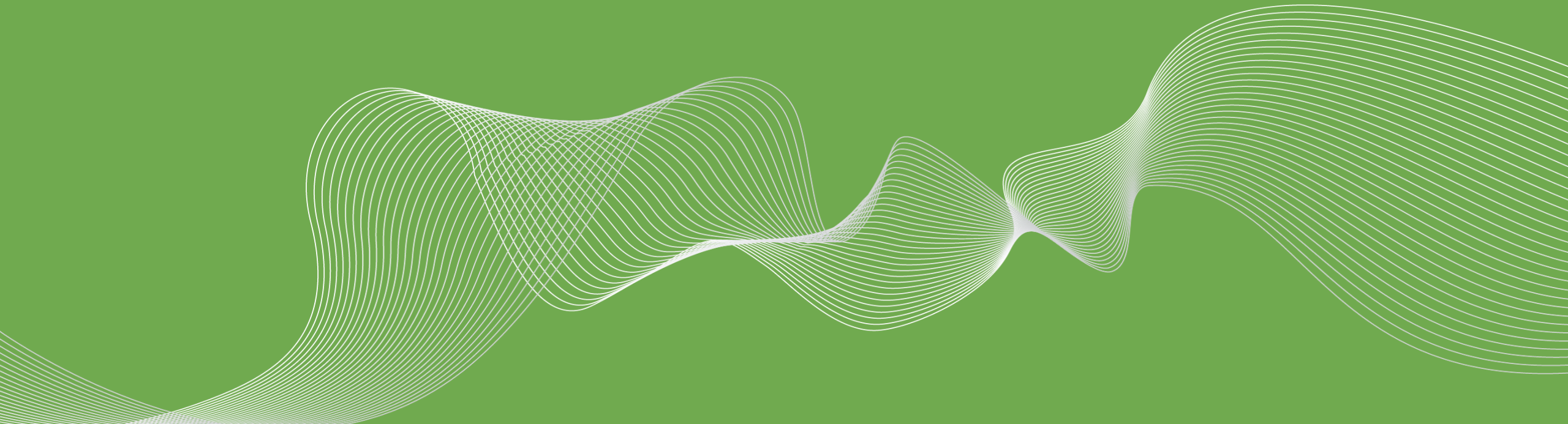
- Supplier **guide to contracts** in SAP Ariba
- Step-by-step **contract review** in SAP Business Network
- Accept, counter, update, and track **contract changes** in SAP Business Network
- **FAQs** and common issue troubleshooting

[QRG: Contracts in Ariba for Suppliers](#)

Supplier Post-Go Live “Office Hours”

Wed, July 15 @ 10-11 AM CT & 2-3 PM CT
Wed, July 22 @ @ 10-11 AM CT & 2-3 PM CT

Next Steps



Next Steps



Attend other **Supplier Awareness Sessions**, as needed



Complete profile set-up in **SAP Business Network** AND expect a notification shortly from OSP to register in **SAP Ariba**



Look for notifications about **Quick Reference Guides (QRGs)** to be posted at Go-Live on OSP website



Watch for **Go-Live communications**, including information about **post-Go-Live support** sessions



Contact the Ariba OCM team at ariba.ocm@arkansas.gov or **(501) 324-9316** with questions and/or additional support needs

Q&A

Type your question in the chat



Appendix

