



**Arkansas Geographic Information Systems Board
Special Called Meeting**

August 4, 2025 | 1:00 pm – 2:00 pm
Teams Meeting – Online Only

MINUTES

The Board meeting was called to order at 1:00 p.m. by Mr. Scott Alsbrook, Board Chair. Roll call was taken to establish a quorum. A quorum of members was present; the meeting proceeded.

GIS Board Members Present:

Mr. Scott Alsbrook, Chair
Mr. Darin Mitchell, Vice Chair
Mr. Scott Lane
Ms. Randee Reid Edwards
Mr. Scott Foster
Dr. Cody Decker

Mr. Gerald Black
Mr. Brian Fortson, *Proxy for Jay Harton*
Dr. John Nowlin
Mr. Matt Charton
Mr. Terry Cleaver

GIS Board Members Absent:

Ms. Hannah Towell

GIS Staff Members Present:

Mr. Shelby Johnson
Mr. Jonathan Duran
Ms. Nita Weeks

Guests Present:

Mr. Aaron Lowrey, Assistant Attorney General
Mr. Jeremy May, SAS Communications Office
Mr. Justin Rollans, EFS Geotech
Mr. James Hartshorn, EFS Geotech
Mr. Logan Hancock, EFS Geotech

Mr. Matt Hiland, Sanborn
Mr. Jack King, Surdex
Mr. Robert Eadie, Hexagon
Mr. Maurice Kholman, Sanborn

- ▶ **Welcome and Opening Remarks**, Scott Alsbrook, Board Chair
 - Scott Alsbrook began the meeting with a summary of the two purposes of the meeting:
 - To implement a Remote Attendance Meeting Policy for the Board;
 - To choose whether the GIS Office should continue to procure imagery using traditional collection methods or adopt Imagery as a Service (IaaS).
- ▶ **Board discussion and determinations***

As each Board member was provided with an advance copy, only a brief discussion followed regarding the Remote Attendance Meeting Policy. This policy was prepared by Aaron Lowrey, Assistant Attorney General. The board reviewed the final draft of the 'Remote Meeting Policy,' a copy of which is attached as **Appendix A** to these minutes and incorporated herein.

Motion to approve: Cody Decker

Second: John Nowlin

The motion was unanimously approved by roll call vote

- o The Board began the final discussion of the method of future procurement of digital orthoimagery by the GIS Office.

Motion to approve procurement of Imagery as a Service: John Nowlin

Second: Matt Charton

Discussion on the motion was brief. The vote was recorded by roll call with 6 Yeas and 5 Nays; the motion carried.

► **Adjournment***

Motion to adjourn at 2:29 pm: Darin Mitchell

Second: Matt Charton

The motion was unanimously approved



Scott Alsbrook, Board Chair



Date



APPENDIX A: Geographic Information Systems Board Remote Meeting Policy

The Geographic Information Systems Board acknowledges that in-person meetings are strongly preferred and that a quorum of the board should be physically present for a public meeting when reasonably possible. However, the board also acknowledges circumstances may arise that make it necessary to have some or all of its board members participate in public meetings remotely. For the purposes of this policy, "remotely" means through electronic means, including without limitation by telephone, video conference or video broadcast.¹

- I. Authorized circumstances for conducting a public meeting remotely
 - a. When the Governor declares a disaster emergency under the Arkansas Emergency Services Act²; or
 - b. When a board member is unable to attend in person due to:
 - i. Illness;
 - ii. Out of town travel;
 - iii. Military services;
 - iv. Childcare requirements; or
 - v. Scheduling conflicts.
- II. Requirements for remote attendance of a board member
 - a. For a board member who attends a public meeting remotely to be counted for a quorum or to vote:
 - i. the board member's identity must be verified by the board;
 - ii. other board members and members of the public, whether physically present at the public meeting or attending the public meeting remotely, shall at all times:
 1. hear the board member attending remotely;
 2. observe or otherwise understand a vote of a member of the governing body attending remotely; and
 3. know the identity of the member of the board member attending remotely when that member is speaking or voting; and

¹ Act 505 of 2025; Ark. Code Ann. § 25-19-103(16)

² Act 505 of 2025; Ark. Code Ann. § 25-19-106(e)(5)

- iii. the board member must be able to hear the other board members and any public comment.
 - b. A board member who attends a public meeting remotely shall not receive mileage or per diem for attending a public meeting
- III. Allowing members of the public to attend a public meeting remotely
 - a. If one or more board members attend a public meeting remotely, an Arkansas resident shall be able to remotely attend the public meeting, by the same means that the board members are allowed to attend. Notice of the method the public may attend the public meeting shall be published with the notice of the public meeting.
- IV. Recording of a public meeting conducted remotely
 - a. If a board member attends a public meeting remotely, the public meeting shall be recorded in the format in which it is conducted. The recording shall be maintained by the Board for a minimum of one year in a format that may be reproduced upon a Freedom of Information Act request.

August 4, 2025

Date Adopted



Scott Alsbrook, Chair