



Arkansas Geographic Information Systems Board Third Quarterly Meeting

Amended
& Signed

Red Wolf Convention Center | Room: Red Wolf Den

Online via MS Teams

Wednesday, October 18, 2023 | 1:45 pm – 3:00 pm

MINUTES

Board meeting called to order at 1:45 p.m. by Mr. Matt Charton, Board Chair. Roll call taken to establish a quorum. Quorum of members present; meeting proceeded.

❖ **GIS Board Members Present:**

Mr. Matthew Charton, Chair
Dr. John Nowlin
Mr. Scott Lane
Mr. Scott Alsbrook
Hon. Rusty McMillon
Mr. Scott Foster

Mr. Darrell Allen
Mr. Doug Melton
Mr. Terry Cleaver
Dr. Cody Decker
Mr. Jonathan Askins

❖ **GIS Board Members Absent:**

Ms. Beth Rush
Mr. Darin Mitchell

❖ **GIS Staff Members Present:**

Mr. Daniel Phillips
Mr. Jonathan Duran
Mr. Casey Vannoy
Ms. Katy Hattenhauer

Mr. Matthew DeLong
Mr. Jacob Loomis
Ms. Nita Weeks
Mr. Jonathan Rhymes

❖ **Guests Present:**

Mr. Deano Traywick, City of Fort Smith
Multiple walk-in observers from GIS Users Forum

❖ **Approval of Minutes of June 14th Meeting***

Motion to approve with Chris Cretini name correction: ~~Matt Charton~~Rusty McMillon

Second: ~~Rusty McMillon~~Scott Lane

Motion unanimously approved.

❖ **Welcome and Opening Remarks**, Matthew Charton, Chair

- Chair welcomed members and guests. Mr. Charton addressed guests, inviting remarks, ideas, and suggestions.

- Mr. Charton introduced Deano Traywick, President of AR GIS Users Forum. Mr. Traywick welcomed all to the AR GIS Users Forum Conference, and thanked AR GIS Board for making their Board meeting a part of the conference.
- ❖ **Agency Report** via PowerPoint, presented by Shelby Johnson, State GIS Officer
 - Reviewed staffing updates: new hire Jacob Loomis, GIS Analyst; Vacancy left by Jennifer Wheeler allowed promotion of Casey Vannoy to Senior GIS Analyst; open position for Systems Specialist announced, and recruiting has started.
 - Reviewed coordination activities from July through October: Assessors Conference, Assn of Counties, AEMA, County Judges, County Clerks, Floodplain Management, APCO/NENA, Fall Assessors Meeting.
 - NG911 Project: Mr. Johnson reviewed the current progress of counties. Much progress has been made by staff.
 - Jonathan Duran reported on NSGIC and the recent conference in New Orleans. He has moved into the Past President role. He also announced that NSGIC honored Division of Land Surveys with the Catalyst award.
 - Shelby Johnson stated that due to problems with the AWS log file, he could not present feature service stats. Plat filing is on pace to break another record by the end of the year. The Land Survey Division's \$80,000 budget was depleted within two months of the beginning of the fiscal year. Land Survey Advisory Board is discussing their FOIA procedures as it relates to new written response regulations.
- ❖ **Old Business**
 - Digital Orthoimagery Update: Blocks 1 - 3 across the southern part of the state are complete. Blocks 4 – 9 are being processed now. It will be around December when the data is pushed out.
 - LiDAR Project Update: Referencing the 2023 USGS - NRCS LiDAR Project Area map of eastern Arkansas, there exist gaps in the coverage of the project. To map the identified gap areas, the GIS Office has formulated a plan to utilize a cooperative contract with Woolpert Inc. in conjunction with the existing USGS contract. Additionally, GIS has been in contact with county judges and mayors in these areas to discuss potential cost-sharing as a means to pay for the mapping activity. The Board is requested to authorize funding not to exceed \$225,000 from the GIS Trust Fund to collaborate with these counties to have the gap areas mapped. Approximately half of this amount has been pledged by the various counties and state entities.
 - Motion to approve:** [Doug Melton](#)[John Nowlin](#)
 - Second:** Scott Lane
 - Motion unanimously approved.*
 - Future LiDAR Project news: USGS revealed in August their federal level updated Data Collaboration Announcement. Among other things, it defines the streamlined process of LiDAR LQ1 data collection. Also at the federal level, NRCS has prioritized western Arkansas and offers the state the opportunity to buy-in to the project through cost-sharing. GIS applied for authorization to pursue this opportunity and was approved as of this morning. This is pending on available funding.

- Fulton County Tax Parcel Mapping Update: the cost was underestimated, and the bids exceeded funding. This is possibly due to the lack of knowledge of the market as it is now. Most counties around the country have already completed this move, and any companies who are doing still doing this work are charging a premium. The greater mitigating factor is the volume and complexity of parcels in Cherokee Village. Between Fulton County, State Procurement and GIS, the consensus was it would not be reasonable to start from scratch. As a result, GIS and Fulton County are requesting the Board increase the funding allowance to \$430,000 for this project to be completed over two years. The Board first approved funding in June 2023 of \$250,000 for one year. Fulton County will remain responsible for forty percent of the cost.

Motion to approve: Doug Melton~~John Nowlin~~

Second: ~~Matt Charton~~John Nowlin

Motion unanimously approved.

❖ New Business

- ASDI Data Retirement Request: The Board is requested to allow archiving of Historical City Limit file and Historical County Boundary file. This is following policy Board adopted for data retirement. The files are not removed from the platform, but only from public accessibility. Retiring these files will eliminate errors in downloading old information as new.

Motion to approve: Matt Charton

Second: Doug Melton~~Rusty McMillon~~

Motion unanimously approved.

❖ Other Matters Before the Board

- Terms are expired in August for Rusty McMillon and Beth Rush, although they continue to serve until a replacement has been named. The Governor's Office is currently taking about two months to announce new appointments, so you may have two new members joining the next meeting in December for local government.
- John Nowlin asked Mr. Johnson how funds are obtained for GIS expenditures. Mr. Johnson explained the carryover wording in the legislation for the Trust Fund, as well as special language that allows GIS to move leftover operating funds into the Fund.
- Next Meeting: Wednesday, December 6th, 2023
- Mr. Johnson presented Rusty McMillon an Award of Recognition for his eight years of service to the GIS Board.

❖ Adjournment

Motion to approve: Rusty McMillon

Second: Darrell Allen

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Matthew Charton, Board Chair

12/6/23

Date