



## Department of Transformation and Shared Services

Governor Asa Hutchinson

Secretary Amy Fecher

Director Shelby Johnson

### GIS BOARD QUARTERLY MEETING MINUTES

*In-person and via Zoom*  
Wednesday, December 1, 2021

Board meeting called to order at 10:00 a.m. by Ms. Sharon Hawkins, GIS Board Chair. Roll call taken to establish a quorum. Quorum of members present; meeting proceeded.

- **GIS Board Members Present:**
  - Ms. Sharon Hawkins, Chair
  - Mr. Matt Charton, Vice Chair
  - Dr. Cody Decker
  - Mr. Terry Cleaver
  - Dr. John Nowlin
  - Mr. Scott Foster
  - Mr. Scott Lane
  - Mr. Doug Melton
  - Honorable Rusty McMillon
  - Honorable Beth Rush
  - Mr. Jonathan Askins
  - Mr. Darin Mitchell
- **GIS Board Members Absent:**
  - Mr. Russell Gibson
- **GIS Office Staff Present:**
  - Mr. Shelby Johnson
  - Mr. Jonathan Duran
  - Mr. Daniel Phillips
  - Mr. Matt DeLong
  - Mr. Casey Vannoy
  - Ms. Nita Weeks
- **Guests:**
  - Mr. Daniel Faulkner, Attorney General's Office
  - Ms. Sarah Farris, Attorney General's Office
- **Approval of GIS Quarterly Board Meeting Minutes of September 15, 2021**
  - Motion to approve:** Mr. Rusty McMillon
  - Second:** Dr. John Nowlin
  - Unanimously approved*
- **Welcome** and opening remarks by Ms. Sharon Hawkins, Board Chair
- **Agency Report** presented by Mr. Shelby Johnson
  - Mr. Johnson reviewed website statistics
  - AWS Autoscaling
    - Platform responds approximately 10 times a day to load
  - Plats database
    - Scheduled to reach 10,500 plats by the end of year
    - No current backlog
  - Overview of PLSS Corner Project

### Arkansas Geographic Information Systems Board

501 Woodlane Street, Suite G04 \* Little Rock, AR 72201 \* 501.682.2767

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- Long term project to inventory and perpetuate 1877 GLO evidence marking the western boundary of Arkansas
  - Mr. Johnson summarized equipment used and stressed the need for purchasing a new truck for the Land Survey Division
  - Mr. Jonathan Duran elected President-Elect at the 2021 NSGIC annual conference
    - NSGIC areas of advocacy include National Address Database, Geospatial Data Act, Geo-enabled Elections, NG911
    - GIS Office will begin presenting national news and trends to the board
    - Arkansas is the only state that has provided three presidents to NSGIC
    - Mr. Duran is attending NSGIC Mid-year meeting in Milwaukee
- **Staffing update**
  - No departures during Q4
  - Working to fill vacancy of GIS Analyst
- **GIS Advocacy and Outreach**
  - Redistricting activities
    - Board of Apportionment support
    - Published 135 individual districts
    - School Board support on behalf of the Department of Education
    - Beginning the collection process in order to start publishing new boundaries.
  - 911 Board and Next Generation 9-1-1 Project
    - One remaining territory review meeting in Bentonville for Benton and Washington counties
    - Primary focus has shifted to providing data validation to PSAPs/counties
- **Old Business**
  - Searcy County Parcel Mapping Project
    - Bid was reissued
    - Lowest responsible bid received from Schneider Geospatial, LLC
    - \$70,950
      - 60/40 split with Searcy County
      - \$42,670/\$28,380
- **New Business**
  - Russell Gibson is changing positions and will be leaving the board creating local government board seat vacancy
  - Review of statewide Orthoimagery history and status
    - Orthoimagery is a cornerstone for the state
    - High priority in the GIS Office Strategic Business Plan
    - Challenge is lack of established and recurring funding
    - GIS Office has requested funding at every legislative budget cycle
    - Chair Hawkins suggested preparing a letter in conjunction with 911 Board to request funding
    - Dr. Nowlin discussed adding Lidar to aerial imagery.

**Motion to create a subcommittee of Board Members with an advisory member from the GIS Office to draft a letter to Secretary Fecher towards an Orthoimagery collection for the State of Arkansas**

**Motion to Approve:** Dr. John Nowlin

**Second:** Mr. Darin Mitchell

- **Other Business**

None

- **Adjournment:**

**Motion to Adjourn:** Mr. Rusty McMillon

**Second:** Mr. Darin Mitchell

*Unanimously approved*

Next Regular Quarterly Meeting to be held on March 2, 2022 (tentative)

Sharon Hawkins

*Ms. Sharon Hawkins, GIS Board Chair*