



## Department of Transformation and Shared Services

Governor Asa Hutchinson  
Secretary Amy Fecher  
Director Shelby Johnson

### GIS BOARD QUARTERLY MEETING MINUTES

*via Zoom*

Wednesday, September 15, 2021

Board meeting called to order at 10:00 a.m. by Ms. Sharon Hawkins, GIS Board Chair. Roll call taken to establish a quorum. Quorum of members present; meeting proceeded.

- **GIS Board Members Present:**

- Ms. Sharon Hawkins, Chair
- Mr. Matthew Charton, Vice Chair
- Mr. Russell Gibson
- Mr. Scott Lane
- Mr. Darin Mitchell
- Mr. Doug Melton
- Mr. Terry Cleaver
- Honorable Beth Rush
- Mr. Scott Foster
- Dr. John Nowlin (replaces Amy Whitehead)
- Honorable Rusty McMillon

- **GIS Board Members Absent:**

- Mr. Jonathan Askins
- Dr. Cody Decker

- **GIS Office Staff Present:**

- Mr. Shelby Johnson
- Mr. Jonathan Duran
- Mr. Daniel Phillips
- Mr. Matt DeLong
- Ms. Nita Weeks

- **Guests:**

- None

- **Approval of GIS Quarterly Board Meeting Minutes of June 2, 2021**

- Motion to approve:** Mr. Doug Melton

- Second:** Mr. Darin Mitchell

- Unanimously approved*

- **Welcome** and opening remarks by Ms. Sharon Hawkins, Board Chair

- Update on first virtual GIS Users Conference

- **Agency Report** presented by Mr. Shelby Johnson

- AWS Autoscaling is being utilized
  - Platform responds to load by adding servers during peaks then returns to one server at normal usage
  - Users wait time is significantly reduced and is cost effective
- Plats database
  - Scheduled to reach 10,000 plats by the end of year
  - No current backlog
  - 80 FOIA requests received

### Arkansas Geographic Information Systems Board

501 Woodlane Street, Suite G04 \* Little Rock, AR 72201 \* 501.682.2767  
TRANSFORM.AR.GOV

- Overview of PLSS Corner Project
  - 220 corners established in Crawford County
  - Long term plan to inventory and perpetuate 1877 GLO evidence between the Choctaw Nation and the United States, that would later become the border between Arkansas and Oklahoma
- **GIS Advocacy and Outreach**
  - Next Generation 9-1-1 local meetings and AEMA Conference overview
  - Redistricting activities
    - Board of Apportionment support
    - Assisting Department of Education with school districts in Earle, Pine Bluff and Lee County
    - Pilot school district projects in Nevada County and Little Rock
    - Secretary of State's office use online redistricting platform to assist counties that did not contract with a vendor
- **Old Business**
  - COVID-19 dashboard and related responsibilities fully transferred from AGISO to Scott Alsbrook at the Department of Health
  - 50 school districts have not complied with the requirement to file district zone maps with AGISO office.
    - AGISO mailed letters to all 235 school districts to communicate the need to coordinate on school rezoning.
    - AGISO provided all school districts with contract specifications and the standards that must be met.
    - AGISO prepared and distributed a report of the percentage of minority populations in all school districts after the Census data was released.
  - 2020 Census Update and Redistricting
    - Census data was released on August 12
    - State total population is 3,013,756
    - AGISO immediately began support for AutoBound Software for the Board of Apportionment and other entities around the state
  - AR 911 Board and Next Generation 9-1-1 Project
    - Local 911 service territory meetings are ongoing with five remaining: Camden, Texarkana, El Dorado, Sheridan and Bentonville
    - Monroe County will be the pilot county for bringing local information into ESInet for testing.
  - Searcy County Parcel Mapping Project
    - Single bid received and was refused to due to high cost and lack of timely start date.
    - Bid package sent to a new vendor, response was received and is under review. Award anticipated in coordination with Searcy County.

*Mr. Johnson paused for questions.*

- AGISO Staffing update
  - Casey Vannoy joined staff August 23.
  - Tony Vestal joined September 13 as 911 project contractor
  - Thomas Melton departed to pursue opportunities at ArDOT
- **New Business**
  - Board member updates presented by Chair Sharon Hawkins
    - Reappointments
      - Terry Cleaver, PS
      - Dr. Cody Decker
    - New Board Member
      - Dr. John Nowlin, professor of Geospatial Technology at Arkansas State University, replaces Amy Whitehead

- **Other Business**

None

- **Adjournment:**

**Motion to Adjourn:** Mr. Russell Gibson

**Second:** Mr. Matt Charton

*Unanimously approved*

Next Regular Quarterly Meeting to be held on December 1, 2021 (tentative)

A handwritten signature in blue ink that reads "Sharon Hawkins". The signature is written in a cursive style with a large, sweeping "S" and a long, horizontal stroke at the end.

*Ms. Sharon Hawkins, GIS Board Chair*