



**QUARTERLY GIS BOARD MEETING MINUTES**

Wednesday, December 4, 2019

Arkansas Real Estate Commission Meeting Room  
612 S. Summit Street  
Little Rock, AR 72201

Board meeting called to order by Ms. Sharon Hawkins, GIS Board Chair, at 10:05 a.m.

Roll call taken to establish a quorum. Quorum of members present; meeting proceeded.

**GIS Board Members Present:**

Ms. Sharon Hawkins, Chair  
Mr. Matt Charton, Vice Chair  
Honorable Beth Rush  
Honorable Rusty McMillon  
Dr. John Dennis  
Mr. Russell Gibson  
Ms. Yessica Jones  
Mr. Cody Decker  
Mr. Scott Lane  
Mr. Darin Mitchell

**GIS Board Members Absent:**

Ms. Amy Whitehead  
Mr. Scott Foster  
Mr. Taylor Wynn



**Division of Land Surveys Staff Present:**

Mr. John Thornton, State Land Surveyor  
Mr. Daniel Phillips, PS, CFM, Monument Program  
Coordinator

**Guest:**

Ms. Tracy Moy, Arkansas Game and Fish Commission

**Welcome** and opening remarks by GIS Board Chair, Ms. Sharon Hawkins

**Approval of Minutes:** GIS Board Meeting, October 30, 2019

**Motion to Approve:** Mr. John Dennis

**Second:** Mr. Cody Decker

*Unanimously approved*

**Introduction of New Board Members:**

*GIS Board Chair, Ms. Sharon Hawkins introduced*

Mr. Scott Lane, Arkansas Game and Fish Commission

Mr. Darin Mitchell, Arkansas Parks and Tourism

**Board Photograph:**

Taken by Jennifer Wheeler, GIS staff

**AGISO Report:** Mr. Shelby Johnson, Director, Arkansas GIS Office

*PowerPoint presentation topics*

12-month website statistics

Northwest Arkansas growth causes system lag in online  
sales tax lookup

Elimination of plat backlog

Office is in the final stages of Census 2020

Division of Land Surveys Public Land Survey System

Census Boundary Verification Program

**Old Business:**

Minimum Standard for Plats status

Cadastral mapping submittals complete

**New Business:**

*County boundary corrections*

Spatial accuracy of counties, history and improvement methods

Change types and examples

Steps to be taken and other considerations

Redistricting specifications

*GIS Board Advisory Panel*

Mr. Jonathan Duran presented history and current lack of need

**Motion to Dissolve:** Mr. Russell Gibson

**Second:** Ms. Beth Rush

*Unanimously Approved*

**Other Matters to Come Before the Board:**

*To be brought back at the March meeting:*

Improving the spatial accuracy of county boundary data

Review Draft Specifications for Redistricting Guidance in 2020

**Next Meeting:** March 4, 2020 was chosen by the board as the date of the next quarterly meeting.

**Adjournment:**

**Motion to Adjourn:** Mr. Russell Gibson

**Second:** Ms. Beth Rush

A handwritten signature in dark ink, reading "Sharon Hawkins", written over a horizontal line.

Ms. Sharon Hawkins, GIS Board Chair

