

**Arkansas Geographic Information Systems Board (GISB)
Board Meeting**

University of Arkansas Monticello - H.H. Chamberlain Forest Resources Complex
Room A102
110 University Court
Monticello, AR 71656

Meeting Minutes
Wednesday, June 13, 2018
10:00AM - 2:00PM

- Board Meeting called to order by Chair, Ms. Sharon Hawkins at 10:08 a.m.
- Roll Call

Board Members Present:

Ms. Sharon Hawkins (Chair)
Mr. Matthew Charton (Vice-Chair) – Proxy Catherine Tennal
Honorable Rusty McMillon
Mr. Marion Scott Foster
Dr. John Dennis
Honorable Beth Rush – Proxy Honorable Jim Hudson
Ms. Yessica Jones – Proxy Clay Causey
Mr. Anthony Davis

Board Members Absent:

Mr. Taylor Wynn
Mr. Russell Gibson
Ms. Amy Whitehead
Dr. Cody Decker

AGISO Staff:

Mr. Shelby Johnson, Arkansas Geographic Information Officer
Ms. Kayla Lyon, AGISO
Mr. Jonathan Duran, AGISO

Guests:

Honorable Robert Akin, Drew County Judge
Scott Lane, GIS Analyst at Arkansas Game & Fish
Dr. Phil Tappe, Dean of the School of Forestry and Natural Resources at University of Arkansas Monticello
Honorable LeAnne Burch, State House Representative of District 9

- Chair Welcomes and Acknowledges Board Members, Board Member Designees, & Guests
 - Honorable Robert Akin, County Judge, Welcome to Drew County

➤ **Guest Presentations**

- Dr. Tappe, Dean of the School of Forestry and Natural Resources at University of Arkansas Monticello
- Dr. John Dennis, South Arkansas GIS Users Group

➤ **Meeting**

- **Minutes:** The Chair called for any corrections to the April 2nd meeting minutes. No one contested the April 2nd minutes.

Motion: Motion to accept the April 2, 2018 minutes- Honorable Rusty McMillon

Second: Dr. John Dennis

No discussion; Unanimously Approved.

➤ **Old Business**

1. **AGISO Report (Shelby Johnson)**

Arkansas Spatial Data Infrastructure Usage – There have been 11,451 users from June 2017 to June 2018 and 5,584 since January 2018. There have been 17,110 layers downloaded since June 2017 and 8,319 since January of this year. The number one product being used is Parcels. The Feature Services, from January 1st- June 10th, shows Boundaries being used the most with 19.3 million views. Image Services from June 2017 to June 2018 show Imagery 1ft 2017 being the number one product used with 15.5 million views. The Plats count for the Division of Land Surveys is 193,292 records as of June 11, 2018. There is a backlog in plats due to a personnel change and a high volume of calls. The AGISO has staff that will assist the Survey Division in eliminating the backlog. There have been 131 corners done from June 2017 to June 2018, 58 of them being in 2018. The Surveyors under contract for the Corner Restoration Program have been paid a total of \$84,700 leaving \$15,300 to be used before the end of the fiscal year. The AGISO has decided to reduce the corner budget by \$40,000 from \$100,000 to \$60,000. This is in order to fill the open surveyor position for the Land Survey Division.

City Annexation Status – AGISO has submitted the second BAS for 2018 to the US Census Bureau on May 31, 2018. There were 46 additional changes. There have been 79 municipal boundary changes processed in 2018 as of June. Mr. Shelby Johnson and Ms. Jennifer Wheeler of the AGISO were afforded the opportunity to travel to the Census headquarters in Indiana. Arkansas ranks 8th in the amount of federal funding to a state based on population. This is one of the reasons the AGISO needs counties to get an accurate address count. This next census is the first time in history that will allow people to respond online.

Progress of ACF Standard Revision Process –The ACF Standard Revision became effective June 6, 2018. The Revision can be found on the Secretary of State's website under: "*Ar Geographic Information System Board * prev State Land Information Board*". Other promulgated rules are still under *State Land Information Board*. The Cadastral Standard will be revised within the next year. The process will be similar to revising the ACF Standards.

U.S. Census Bureau 2020 Census Preparation Work— The school district boundary review has been completed. All the changes that have been submitted to Census will be processed. The 2018 BAS has also been completed. There were 180 changes processed by Census and 46 changes that are pending Census'

approval. The 2018 voting district boundary review is partially completed. It is pending Census approval. There will be two years for further review. The local update of Census addressing is ongoing. The state review due date is July 24, 2018. The agency has provided support and feedback to local jurisdictions and the U.S Census Bureau respectively regarding the local update of Census addresses. The AGISO reached out to all of the clerks in 75 counties. The agency sent maps to each county clerk for them to review their boundaries. Several of the changes have been corrected. The agency will be working on these changes again later this year and into next. For the first time, there is a publication of addresses for all of Hempstead and Lonoke counties. Conway, Phillips, and Independence counties still need to be completed.

2. **Surveyor Plat Archive Technical Change to Access**— The Secured Plat Access went live April 23rd. There were several issues with the users at the beginning. There will be an update in the third quarter of this year. This platform is a technological attempt to limit misuse by the user community. There has been an ongoing effort to teach the user community how to access what they need. Many surveyors and engineer firms did not receive notice about this site going live due to the email ending up in their spam folders. The AGISO and Land Surveys Division is now correcting this oversight.

3. **State NG9-1-1 Plan Update**— AGISO is following the Statewide NG9-1-1 Plan. Ambulance, fire, and law enforcement districts need to be updated in order to have a successful NG9-1-1. The plan has been completed and the submittal to the Governor is pending. If the General Assembly acts on this plan, AGISO anticipates that they will be called on to lead a significant effort towards developing and maintaining the statewide GIS data layers which are required components of the system.

Discussion Followed.

- Board Meeting Broke for Lunch by Chair, Ms. Sharon Hawkins at 11:49 a.m.
- Board Meeting called to order by Chair, Ms. Sharon Hawkins at 12:47 p.m.

- New Business

1. **Arkansas Department of Environmental Quality Data Upload** — Mr. Shelby Johnson explained the AGISO Board's data loading policy. The Board agreed to postpone the vote to upload the data from the Arkansas Department of Environmental Quality. There is still more work to be done on the data before uploading.

2. **Natural Heritage Wetland Data Overview**— The Natural Heritage Wetland data was accomplished years ago by the Arkansas Department of Heritage. A few weeks ago, AGISO's Mr. Jonathan Duran represented the agency at the Department of Heritage where they outlined the wetland data and discussed possibilities of making this data public. It should be ready to upload by the next board meeting.

Discussion Followed.

3. **Status of State Government Reorganization** — The AGISO met with the Governor's Transformation Advisory Board and key staff in May. The agency made their presentation and answered several questions. AGISO prepared a document that responded to the questions the Transformation Advisory Board had. The outcome is unknown as of now. Due to the nature of work of the AGISO, the agency recommended to be merged with either the Department of Information Systems, or the Department of Finance & Administration. The final decision should come in the fall before the legislative session of 2019.

Discussion Followed

➤ Announcements

- Mr. Anthony Davis is retiring from the Arkansas GIS Board due to a new opportunity at Lyon College.

➤ Adjournment at 1:02 p.m.

Motion: Mr. Anthony Davis

Second: Honorable Rusty McMillon

Next Meeting: September 5, 2018

Minutes Adopted

A handwritten signature in blue ink that reads "Sharon Hawkins". The signature is written in a cursive style and is positioned above a horizontal line.

Ms. Sharon Hawkins, Chair (Signature)